



ASSOCIATION OF INDIAN UNIVERSITIES
AIU HOUSE, 16, COMRADE INDRAJIT GUPTA MARG,
NEW DELHI - 110002



Banks Details:

Bank's Name _____ Bank Draft No _____ Dated _____
Amount Rs _____

APPLICATION FOR THE POST OF _____ (ON DEPUTATION BASIS)

1. Name (in BLOCK letters) _____
2. Father's/Husband's Name _____
3. (i) Date of birth(DD/MM/YYYY) ___ / ___ / ___
(ii) Age as on last date of receipt of application _____ Years _____ Months
4. Date of retirement under Central/State Govt. Rules _____
5. Marital status _____
6. Category (Gen / SC / ST / OBC / PWD / Ex Service Man) _____
7. Nationality _____
8. Permanent Address _____

9. Address for Correspondence _____

- Mobile No: _____ Ph. No. _____ E-Mail _____
10. Educational Qualifications:
(Give particulars of examinations passed commencing with the Matriculation/Higher Secondary Examination, including professional Examinations)

Sl. No.	Examination passed	Name of Board/ University	Year	Division/ Aggregate Marks %	Subjects

Professional Qualifications:

Sl. No.	Examination passed	Name of Board/ University	Year	Division/ Aggregate Marks %	Subjects

11. Details of employment in Chronological Order:

Sl. No.	Office/Institution/ Organisation with address	Nature of Organisation	Post Held	Period		Pay Band, Scale of pay & Grade Pay (Present Basic Pay)	Nature of Duties in Detail*
				From	To		

* An additional sheet may be attached, if required

12. Participation in Extra-curricular activities (please enclose attested copies of certificates)

13. Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) _____

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential		

14. Post held on regular (i.e. substantive) basis and the date from which held with pay scale _____

15. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post _____
16. Nature of present employment, i.e., adhoc or temporary or permanent _____
17. In case the present employment is held on deputation/Contract basis, please state
a) The date of initial appointment _____
b) The period of appointment on deputation/contract _____
c) Name of the parent office/organization to which you belong _____
18. Additional details about your present employment, Please state whether working under:
a) Central Government _____
b) State Government _____
c) Autonomous Organizations _____
d) Government Undertaking _____
e) Universities _____
19. Are you in the Revised/scale of pay? If yes, give the date from _____ which the revision took place and also indicate the pre-revised scale _____
20. Total emoluments per month now drawn _____
21. If selected for appointment, how much time would you require for joining the post? _____
22. Additional information:
(You may mention here any special qualification and/or experience not mentioned above in support of your candidature for the post)

23. List of enclosures to the application. (Attested copies of certificates in support of caste, qualifications, experience, extracurricular activities, etc)
(i) _____
(ii) _____
(iii) _____
(iv) _____
(v) _____
(vi) _____

Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice. I have read the instructions and guidelines issued for the candidates.

Date: _____

Signature of applicant

N.B : - If the space provided above is not sufficient, additional information may be attached separately with the application form

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational and qualifications and experience mentioned in the vacancy notification. If selected, he/she will be relieved immediately to take up assignment in AIU on deputation.

Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
- ii) His/her integrity is certified.
- iii) Photocopies of his/her ACR's for the last five years duly attested are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years.

Countersigned
(Employer with seal)

Place:

Date: